



**Pursuing Fair
and Equal Justice**

HOUSING STABILITY STAFF ATTORNEY JOB ANNOUNCEMENT

Eastside Legal Assistance Program (ELAP) is currently seeking a passionate and dedicated Housing Stability Staff Attorney to join our dynamic legal team. In this role, you will provide vital legal services to low-income individuals in King County, focusing primarily on landlord-tenant law. This position is funded through a grant by King County.

Eastside Legal Assistance Program (ELAP) provides civil legal services to survivors of domestic violence, tenants facing eviction or other housing problems, and pro bono legal aid to low-income individuals in King County.

RESPONSIBILITIES

- The primary focus of this position will be pre-eviction housing stability including, but not limited to, rent disputes, habitability issues, illegal practices, security deposit disputes, discrimination, and subsidized housing issues. In this role, you will:
- Evaluate the needs of and advise low-income tenants through in-depth interviews and analysis of documents to identify legal issues;
- Utilize fact-gathering methods, such as reviewing court documents, analyzing leases and ledgers, and consulting third parties, to assess client needs;
- Stay up-to-date on local, state, and federal housing laws, regulations, and case precedents to ensure accurate and effective legal assistance to clients;
- Engage with the community, stakeholders, and advocacy organizations, raising awareness about housing issues and collaborating on systemic change;
- Supervise and mentor law student interns and volunteers;
- Perform other duties as directed by the Legal Director.
- ELAP encourages ongoing professional growth and offers opportunities for continuing legal education, such as attending relevant conferences, workshops, and trainings.

QUALIFICATIONS

- Must have a current license to practice law in Washington State in good standing, with no disciplinary actions or ethical violations.
- Demonstrate commitment to social justice and a passion for advocating for the rights of marginalized communities.
- Ability to work effectively with individuals from diverse backgrounds.
- Familiarity with civil legal aid; knowledge and understanding of landlord-tenant law preferred.
- Excellent research, analytical, and problem-solving skills to assess complex legal issues and develop effective strategies.
- Strong communication skills, both written and verbal, to effectively convey legal concepts, advocate for clients, and collaborate with colleagues and stakeholders.
- Ability to work independently, manage a caseload, prioritize tasks, and meet deadlines while maintaining attention to detail.

- Intermediate computer knowledge; Legal Server experience a plus.

WORKING CONDITIONS AND WORK HOURS

Work Hours:	Full time; Grant-funded
Location:	Hybrid-remote; Office located in Bellevue, WA
Salary:	\$69,000 - \$72,000 (with step increases indexed for inflation and seniority).
Benefits:	Medical, Dental, Vision, and Life Insurance, 401(k) with employer match, 12 paid Holidays, plus the week between Christmas Day and New Year's off, Vacation, Sick Leave, bar dues, and fully compensated CLEs

Send resume and cover letter to Ngoc Nguyen, Chief of Staff at ngoc@elap.org. ***Applicants who are not licensed to practice in the state of Washington will not be considered.*** This posting is open until filled.

Equity and Inclusion

ELAP is organizationally committed to fighting racism and incorporating equity and inclusion in our advocacy work and our internal systems and work environment. ELAP expects all staff to uphold this organizational commitment and approach their role with a desire to learn and grow in this area. As with all staff, the attorney filling this role will be expected to center race equity in their work and support ELAP's goal to operate as an anti-racist organization.

ELAP is an equal opportunity employer and complies with all applicable federal, state, and local laws prohibiting employment discrimination. ELAP promotes mutual respect, acceptance, teamwork, and productivity in the workplace. People of color, immigrants, women, LGBTQIA, those with disabilities, mature workers, and other underrepresented and historically marginalized groups are strongly encouraged to apply. ELAP is committed to operating as an organization whose staff, board, and clients are diverse in background, experience, race, color, national origin, gender, age, religious preference, marital status, sexual orientation, gender identity, gender expression, sensory, mental or physical abilities, veteran status, and other qualities that strengthen our work while reinforcing our mission. Individuals needing a reasonable accommodation for the application or interview process or more information about the project should email Ngoc Nguyen, Operations Director, at ngoc@elap.org.